

Church Music Director Job Description

Objectives

- To provide congregational song and choral music for Christian worship which enhances the service by providing a strength to the Pastor's ministry and a blessing to the assembled congregation
- To select challenging music from a wide range of Christian literature
- To be sensitive to the sacred calling of worship to God and not distract from worship itself, at all times

Skills Required

- Proficient at organ and/or piano
- Can provide music across a variety of genres
- Ability to train choirs in choral techniques
- Ability to direct choirs and accompanists in rehearsal and performance
- Able to work with minimum supervision
- Excellent interpersonal skills
- Christian commitment
- At a minimum Bachelor of Music or equivalent experience

Responsibilities

- Lead congregational song on organ and/or piano
- Provide prelude, postlude, and offertory every Sunday
- Lead choir in weekly anthem
- Provide music as needed for no more than ten additional services which may be scheduled (such as Lenten Wednesday services, Maundy Thursday, Easter, and Christmas)
- Work with pastor to choose congregational song which reinforces the theme of the day
- Provide musical selections to be in the church office by Thursday at 11am
- Assist in selection of hired musical performers
- Provide choral music for funerals and weddings, when requested, with the right of first refusal to play
- Oversight of the Choral Scholar Program
- Mentor the Choral Accompanist, if applicable
- Ability to provide musical services to other congregations may be offered contingent upon approval by Pastor

Regular Hours

- Weekly choir rehearsals on Wednesday night (September – May)
- Sunday morning worship at 10am service with a 30-minute warm-up before service
- Called rehearsals on Saturday, whenever necessary
- Weekly meeting with Pastor

Accountability

- Directly responsible to the Pastor and Personnel Committee

Salary

- \$25.00-\$35.00 per hour dependent on experience
- 10 hours per week minimum. Personnel Committee will reassess required hours and adjust as needed
- Personal time off (PTO) is subject to Pastor's prior approval; Director of Music is required to find substitute

Performance Review

- Annual review with the Personnel Committee